< LETTER HEAD OF MANUFACTURER OF THE BRAND>

No: STC/PRO/SupplierRegistration2025 Date: ../…/2025

Chairman ,

Sri Lanka State Trading ( General) Corporation Limited,

100, Nawam Mawatha,

Colombo 02

**Manufacturer’s Authorization Letter**

WHEREAS

We *[Name of Manufacturer],* who are official manufacturers, brand owners of*[insert Brand Name of goods manufactured],* having factories at *[insert full address of Manufacturer’s factories]*, do hereby authorize *[insert complete name of Applicant Company]* to submit bids for the purpose of which is to provide following Goods, manufactured by us *[insert Brand Names and category of the Goods],* and to subsequently negotiate and sign the Contract.

We would like to inform that *[insert complete name of Applicant Company] is [1.Manufacturer][2. Sole agent]3. Distributor] for above goods manufactured by us and w*e hereby extend our full guarantee and warranty according to the General Requirements, with respect to the Goods offered by the aforesaid applicant Company.

Signed: *[insert signature of authorized representative of the Manufacturer]*

Name: *[insert complete name of authorized representative of the Manufacturer]*

Title: *[insert title]*

*[Place official stamp here]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Manufacturer]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*