



**Sri Lanka State Trading
(General) Corporation Ltd**

REGISTRATION OF CONSULTANTS FOR SETTING UP OF A KPI BASED PERFORMANCE APPRAISAL SYSTEM

Registration Number : STC/Admin/25/PerformApp

Sri Lanka State Trading (General) Corporation is one of the largest business enterprises in Sri Lanka operating under the purview of Ministry of Trade, Commerce and Food Security of Sri Lanka.

We are in process of preparing proposals for the development of KPIs for Approximately 63 job categories, designing and development of KPI based 05 rating scale performance appraisal format, and train line managers on the entire performance management system.

Criteria of the consultant shall be as follows,

1. Analysis of overall goals, objectives, and strategies of the organization for the upcoming 03 years.
2. Facts find and detailed analysis of the current JDs for any improvement or amendments.
3. Objective KPI setting for approximately 63 job categories.
4. Designing and developing a 05 rating scale performance appraisal format (initially manually) that could be mapped in STC ERP system.
5. Aligning compensation and benefits schemes to the overall performance management system.
6. Comprehensive training for all line managers on the performance management and appraisal system.
7. Ongoing (remote) assistance for the initial implementation of the system.

Interested eligible consultants may inspect and download the RFP document from the website <https://stc.lk/performapp> until 3rd February 2025. **Registration fee Rs. 2000 can be paid online**

Further information can be obtained from The DGM(Admin), Sri Lanka State Trading (General) Corporation Ltd, No. 100, Nawam Mawatha, Colombo 02, Sri Lanka.

Telephone 0112422341/0112440880 Fax 0112447970 , Mobile: 0718037922 E-mail: sandaruwan@stc.lk

1. Properly filled proposals may be sent through the courier / registered post / hand delivered with the cover marked top left-hand corner of the envelope "Registration of Consultants for KPI Setting and Setting up of a KPI Based Performance Appraisal System" and sent to the Chairman, Sri Lanka State Trading (General) Corporation Ltd, No. 100, Nawam Mawatha, Colombo 02.
2. RFP will be closed on **3rd February 2025 10AM (Colombo)**. The organization reserves the right to accept or reject any proposal. Application without registration fee will not be considered.

**The Chairman
Sri Lanka State Trading (General) Corporation Ltd**