

**SRI LANKA STATE TRADING (GENERAL) CORPORATION**  
Registration of Consultants for planning designing and supervision of  
multipurpose building constructions

**Registration Number : STC/Admin/24-25/BuildingConsultants**

**SECTION A. Consultatnt Details .**

1. Name of the Company: .....
2. Business registered address: .....
3. Business registration Number:..... Date of Registration : .....

➤ Type of Registration

- Proprietor                       Partnership                       Limited Liability Company

**(Copy of Certificate of Incorporation should be attached) – (A 01)**

4. Company Postal Address: .....
5. Contact Person ( Name ) .....
6. Contact Person ( Designation) .....
7. Contact Number (Corporate) ..... Mobile Number .....
- Fax Number : ..... Web Site: .....
8. Email Address: ..... (Mobile Whatsapp enabled) – ( Y/ N)

**A02 Directros of the Firm (As in the Form (1/20/40) as applicable /**  
**Attach Copies of Directors Consent) ( Required – certified ID Copies of Directors)**

Details of the Executive Board: Chairman, Directors and Chief Executive Officer.-**(A 02)**

- |                    |                    |
|--------------------|--------------------|
| 1(Name) .....      | 2(Name) .....      |
| (Position) .....   | (Position) .....   |
| (Address) .....    | (Address) .....    |
| Contact No : ..... | Contact No : ..... |
| 3(Name) .....      | 4(Name) .....      |
| (Position) .....   | (Position) .....   |
| (Address) .....    | (Address) .....    |
| Contact No : ..... | Contact No : ..... |

**SECTION B. FINANCIAL STANDING& STAFF.**

B01. Following Summery needs to be completed.

Financial Data	2022 ( Audited)	2023 ( Audited)	2024 (Management Accounts Up to August 2021)	Annual Average
Annual Revenue				
Profit before tax				
Balance Sheet Status at year end:				
Equity				
Liabilities				

B02. Staff details for the current year and the previous years.

* <b>Permanent Staff</b>	Last Year	Current Year
Management		
Architects		
Engineers		
Draftsman		
Other staff		

**SECTION C - QUALIFICATIONS AND EXPERIENCE**

C01. Consultations/Design and planning for Construction of Buildings for Last 5 Years

Se.No	Building Details	Contact person Address	Related work done and Period of Consultancy
01			
02			
03			
04			
05			
06			
07			
08			
09.			
10.			

- Attach copies of Proof documents.

## C02. Building or Construction Provider Certifications ( CIDA)

- i. Certificate Number: .....( C 06)  
(CIDA Book copy to be attached)
- ii. ICTAD / CIDA Regisyttered Contractor Since : .....  
( Date of Registration)
- iii. Type Of Registration : .....
- iv. Level : .....

## C03 UPDATED Vat Registration Cetificate if available : ( Please attach a Copy)

VAT Registration No : .....

Validity Period : .....

## C04. SERVICES OFFERED BY THE COMPANY

	Details of Services Required	STC Requirement	Supplier Response
01	Preparation of proposals including Building Plan	Yes	
02	3D Artwork of the building plan	Yes	
03	Preparation of BOQ	Yes	
04	Interior Design, Exterior and BOQ		
05	Elevators Plan	Yes	
06	Electrical Drawing Plan	Yes	
07	Electrical Drawing Plan	Yes	
08	Sanitary & drainage Plan	Yes	
09	Fire & rescue Plan	Yes	

I, the undersigned hereby certify that information provide in this form is correct and true according to my knowledge and i undestand that in an event of providing false information may result in blacklisting of myself/my company for Sri Lanka Government Tenders.

### Consultant Commitment:

Based on receipt of STC Official order, I/We have ability of Providing Services within Expected quality standard works, at a competitive rate in the market within the agreed time period.

Name: Title:

Signature: Date:

(Place Official Stamp Here)

**Attach Online Payment Emailed Receipt for RS: 2000 Registration Fee ( C 07)**