< LETTER HEAD OF MANUFACTURER>

No: STC/PRO/DFS/2023 Date: …/…./2022

Chairman ,

Sri Lanka State Trading ( General) Corporation Limited,

100, Nawam Mawatha,

Colombo 02

**Manufacturer’s Authorization Letter**

WHEREAS

We *[Name of Manufacturer],* who are official manufacturers of*[insert Category of goods manufactured],* having factories at *[insert full address of Manufacturer’s factories]*, do hereby authorize *[insert complete name of Applicant Company]* to submit bids for the purpose of which is to provide following Goods, manufactured by us *[insert Brand Names and or brief description of the Goods],* and to subsequently negotiate and sign the Contract.

We would like to inform that *[insert complete name of Applicant Company] is [0.Manufacturer][1. Sole agent][2.Sole Distributor in Territory][3. Distributor][4.Agent] [5.Partner] [6.Reseller] for above goods manufactured by us and w*e hereby extend our full guarantee and warranty according to the General Requirements, with respect to the Goods offered by the aforesaid applicant Company.

Signed: *[insert signature of authorized representative of the Manufacturer]*

Name: *[insert complete name of authorized representative of the Manufacturer]*

Title: *[insert title]*

 *[Place official stamp here]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Manufacturer]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*