

SRI LANKA STATE TRADING (GENERAL) CORPORATION

INTERNAL SERVICES & SUPPLY REGISTRATION APPLICATION - 2022

2022-February to 2022-January (Registration No: STC/PRO/Services2022)

Services Registration Category : Number / Name

CATEGORY	<input type="text"/>	<input type="text"/>
CATEGORY (Optional)	<input type="text"/>	<input type="text"/>
CATEGORY (Optional)	<input type="text"/>	<input type="text"/>
CATEGORY (Optional)	<input type="text"/>	<input type="text"/>
CATEGORY (Optional)	<input type="text"/>	<input type="text"/>

**(Registration Fee Rs. 2000 for Each Category / Online Payment Available
Visa/Master Credit or Debit Card)**

SECTION A. SERVICE PROVIDER DETAILS

1. Name of the Company:
2. Business registered address:
3. Business registration Number:..... Date of Registration :

➤ Type of Registration

Proprietor Partnership Limited Liability Company

(Copy of Certificate of Incorporation should be attached) – (A 01)

4. Company Postal Address:
5. Contact Person (Name)
6. Contact Person (Designation)
7. Contact Number (Corporate) Mobile Number
- Fax Number : Web Site:
8. Email Address: (Mobile Whatsapp enabled) – (Y/ N)

9. Directors of the Firm (As in the Form (1/20/40) as applicable / Attach Copies of Directors Consent) (Required – certified ID Copies of Directors)

Details of the Executive Board: Chairman, Directors and Chief Executive Officer.-(A 02)

1(Name) 2(Name)

(Position) (Position)

(Address) (Address)

Contact No : Contact No :

3(Name) 4(Name)

(Position) (Position)

(Address) (Address)

Contact No : Contact No :

SECTION B. FINANCIAL STANDING& STAFF.

1. Audited financial statements for the past four (02) years as below need to be attached.(B 01)
Following Summary needs to be completed.

Financial Data	2017 (Audited)	2018 (Audited)	2019 (Audited)	2020 (Audited)	2021 (Management Accounts Up to August 2021)	Annual Average
Annual Revenue						
Profit before tax						
Balance Sheet Status at year end:						
Equity						
Liabilities						

2. Details of company's bankers.

i. Bank Name : Branch :

Account Number :(Bank Creditals Letter needs to be Attached) **(B02)**

ii. Bank Name : Branch :

Account Number :(Bank Creditals Letter needs to be Attached)

3. Staff details for the current year and the previous years.

* Permanent Staff	Last Year	Current Year
Executive		
Technical		
Sales man		
Supervisors		
Other staff		

* Please attach a list of Employees with Technical Staff – **(B 03)**

SECTION C - QUALIFICATIONS AND EXPERIENCE IN PROVIDING SERVICES

01. Summary of Supplies Last Year 2020/2021

Se.No	Product	Average Experience	Suppliers durng Last 3 Years
01			
02			
03			
04			
05			
06			
07			
08			
09.			
10.			
11.			
12.			
13.			

02. **Detailed List** of Customers during Last 3 Years

S.N.	Product	Quantity	Value of Suppliers	Customer Details
01				
02				
03				
04				
05				
06				
07				
08				
09				
10				

- Attach Proof of Purchase for above –(C 01)
- Attach List of Major Clients –(C 02) (Use a Duplicate of This Page if supplier requesting for registration more than 1 category)

03. **Production , Processing and Storage Capacity with Transport /Lorries with Capacity**

Se. No	Type of Facility (Production / Processing/ Stores/Stock/Transport Lorry/ Container Lorry for Cargo Clearance)	Lorry Numbers /Address and Contact Details of Stores and Production or Transport Facilities for Cargo Clearance	Engine Capacity	Storage Capacity
01				
02				
03				
04				

- Attach Full details of Facilities – (C 03)

03 UPDATED Vat Registration Certificate : (Please attach a Copy)

VAT Registration No :

Certificate Number :

Validity Period :

04. SERVICES OFFERED BY THE COMPANY

	SERVICES CARRIED OUT BY THE COMPANY	RATE	REMARKS
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			

* Please attach Full List of Provided services with rates- (C 05)

05. Building or Construction Provider Certifications (CIDA / ICTAD)

- i. Certificate Number: **(C 06)**
(CIDA / ICTAD certificate copy to be attached)

- ii. ICTAD / CIDA Regisyttered Contractor Since :
(Date of Registration)

- iii. Type Of Registration :
.....
- iv. Level :
.....
- v. Contact Person (Name)
- vi. Contact Number : (Office) (mobile)
- vii. email address :
- viii. Facilities Available for Construction Related Services
.....
.....
.....

I, the undersigned hereby certify that information provide in this form is correct and true according to my knowledge and i undestand that in an event of providing false information may result in blacklisting of my company for Sri Lanka Government Tenders.

Supplier Commitment:

Based on receipt of STC Official order, I/We have ability of Providing Services within Expected quality standard works, at a competitive rate in the market within the agreed time period.

Name: Title:

Signature: Date:

(Place Official Stamp Here)

<p>RS: 2000 Registration Fee for Each Category</p> <p>Attach Cashier Receipt or Online Payment Emailed Receipt Here(C 07)</p>
