

SRI LANKA STATE TRADING (GENERAL) CORPORATION

STC SUPPLIER REGISTRATION APPLICATION - 2022

2022-January to 2022-December (Registration No : STC/PRO/Supplier2022)

Registration Category : Number & Name

CATEGORY	<input type="text"/>	<input type="text"/>
CATEGORY (Optional)	<input type="text"/>	<input type="text"/>
CATEGORY (Optional)	<input type="text"/>	<input type="text"/>

(Registration Fee Rs. 5000 for Each Category Number, Pay Online and Attach a copy)

TYPE OF BUSINESS : M / D / I / T (PL SEE BELOW) :

Manufacturer Distributor Importer Trader Agent

SECTION A. SUPPLIER DETAILS

1. Name of the Company:
2. Business registered address:
3. Business registration Number:..... Date of Registration :

➤ Type of Registration

Proprietor Partnership Limited Liability Company

(Copy of Certificate of Incorporation should be attached) – (A 01)

4. Company Postal Address:
5. Contact Person (Name)
6. Contact Person (Designation)
7. Contact Number (Corporate) Mobile Number
- Fax Number : Web Site:
8. Email Address: (Mobile Whatsapp enabled) – (Y/ N)

9. Directros of the Firm (As in the Form (1/20/40) as applicable / Attach a Copy of Directors Consent) (Required – certified ID Copies of Directors)

Details of the Executive Board: Chairman, Directors and Chief Executive Officer.-**(A 02)**

1(Name) 2(Name)

(Position) (Position)

(Address) (Address)

Contact No : Contact No :

3(Name) 4(Name)

(Position) (Position)

(Address) (Address)

Contact No : Contact No :

SECTION B. FINANCIAL STANDING& STAFF.

1. Audited financial statements for the past four (04) yearsas below need to be attached.**(B 01)**

Following Summery needs to be completed.

Financial Data	2017 (Audited)	2018 (Audited)	2019 (Audited)	2020 (Audited)	2021 (Management Accounts Up to August 2021)	Annual Average
Annual Revenue						
Profit before tax						
Balance Sheet Status at year end:						
Equity						
Liabilities						

2. Details of company's bankers.

i. Bank Name : Branch :

Account Number :(Bank Creditals Letter needs to be Attached) **(B02)**

ii. Bank Name : Branch :

Account Number :(Bank Creditals Letter needs to be Attached)

3. Staff details for the current year and the previous years.

* Permanent Staff	Last Year	Current Year
Executive		
Technical		
Sales man		
Supervisors		
Other staff		

* Please attach a list of Employees with Technical Staff – **(B 03)**

SECTION C - QUALIFICATIONS AND EXPERIENCE TRADING

01. **Summary** of Supplies Last Year 2020/2021

Se.No	Product	Average Experience	Suppliers durng Last 3 Years
01			
02			
03			
04			
05			
06			
07			
08			
09.			
10.			
11.			
12.			
13.			

02. Detailed List of Major Customers during Last 3Years

S.N.	Product	Quantity	Value of Suppliers	Customer Details
01				
02				
03				
04				
05				
06				
07				
08				
09				
10				

- Attach Proof of Purchase for above **-(C 01)**
- Attach List of Major Clients **-(C 02) (Use a Duplicate of This Page if supplier requesting for registration more than 1 category)**

03. Production , Processing and Storage Capacity

Se. No	Type of Facility (Production / Processing/ Stores/Stock)	Address and Contact Details of Stores and Production Facilities	Manufacturing Capacity	Storage Capacity
01				
02				
03				
04				
05				

- Attach Full details of Facilities – (C 03)

03 Vat Registration Certificate : (Please attach a Copy)

VAT Registration No :

Certificate Number :

Validity Period :

04. PRODUCTS AVAILABLE FOR IMMEDIATE SUPPLY

	Product With Specification Model	Production Year	Quantity
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			

*** Please attach Full Specifications of Products with Certifications – (C 05)**

05. Manufacture appointed Distributor– Only If Applicable

- i. Distributor Certificate Number:(C 06)
(with Distributor Certificate)
- ii. Agent/ Distributor Since : (Date of Appointment of Distributor)
- iii. Name of the Mother / Manufacturing Company :
.....
- iv. Address of the Mother / Manufacturing Company :
.....
- v. Contact Person (Name)
- vi. Contact Number : (Office) (mobile)
- vii. email address :
- viii. Facilities Available with Distributor that can be utilized Free of Charge (FOC)
.....
.....

I, the undersigned hereby certify that information provide in this form is correct and true according to my knowledge and i undestand that in an event of providing false information may result in blacklisting of my company for Sri Lanka Government Tenders.

Supplier Commitment:

Based on receipt of STC Purchase order, I/We have ability of supplying required quantity with Expected quality standard products, at a competitive rate in the market with in the agreed time period.

Name: Title:

Signature: Date:

(Place Official Stamp Here)

<p>RS: 5000.00(Registration Fee for each category)</p> <p>Attach Proof of Payment / Payment Slip Here(C 07)</p>
