

Your Number : STC/Pro/2021/R/005

Dated : / /

Chairman ,  
Cabinet Appointed Procurement Committee,  
Sri Lanka State Trading ( General) Corporation Ltd,  
100, Nawam Mawatha,  
Colombo 02,Sri Lanka.

Dear Sir/Madam

**REGISTRATION OF FOREIGN FOOD COMMODITY SUPPLIERS 2021/2022**

Registrations are called for the following categories of Essential Food Items

- |                        |               |                |                     |                       |
|------------------------|---------------|----------------|---------------------|-----------------------|
| 1. Rice All Varieties  | 2.Wheat Flour | 3. Sugar       | 4.Red Split Lentils | 5.Potatoes (Non Cold) |
| 6. Big Onion(Non Cold) | 7. Garlic     | 8. Dry Chilies | 9. Canned Fish      | 10. Dry Sprats        |
| 11. Chick Peas         | 12. Cowpea    | 13. Date Palms |                     |                       |

In responses toRegistration of International/Foreign Suppliers,have toinclude the information with documentary evidence in support of the following.

**Company Details**

1. Registered name and address of the Commodity Trading Company with contact details.
2. A certified copy of the “certificate of incorporation” of the firm / company along with the names of Directors in the Form (1/20/40) as applicable.
3. Details of the Executive Board : Chairman, Directors and Chief Executive Officer.

**Financial, Business and Administrative strength/standing of the firm.**

4. Annual income of the company for the past five (05) years including Current Year(2021/2022)
5. Audited financial statements for the past four (04) years.
6. List of company's bankers with Bank Credential Letters
7. Staff & Resources Details

**Qualifications and Experience in the international commodity trading.**

8. Minimum 5 Years of Experience in Exporting Essential Commodities.
9. Should Have Completed EligibilityCriteria for minimum Export Ordersfor Essential Commodities as per “attachment” during last 3 Years
10. Details of locations of commodity warehouses with capacities and usual ports of shipments.
11. Experience in exporting food commodities to countries including Sri Lanka with list of clients.
12. List of top major clients of the company with quantities and values of commodities shipped during past two years.
13. Details of availability of authorized agent/s in Sri Lanka.
14. Attach a Proof of Payment for Registration Fee with Deposit Slip for USD 250.00

I have undestood that submitting false information or documents will result in rejecting my application and also my company will be blacklisted for Sri Lanka Government Tenders.

Regards,

(Company Name ) .....

( Authorised Person Name : ..... ( Place Official Stamp)

( Designation ).....

( Signature ).....

Contact Number : .....

email : .....

**ELIGIBILITY CRITERIA– MINIMUM EXPORT ORDERS FOR LAST 3 YEARS**

**REGISTRATION OF FOREIGN FOOD COMMODITY SUPPLIERS 2021/2022**

Chairman , Cabinet Appointed Tender Committee, Sri Lanka State Trading (General) Corporation Ltd. 100, Nawam Mawatha, Colombo , needs document evidence for suppliers experience in supplying following volumes according to supplier’s subject commodity Variety.

Only suppliers having following volumes of Experience during Last 3 Years are eligible to be registered for related Essential Commodity Category.

Se.No	Variety of Essential Commodity	Minimum Export Experience in Metric Tons (MT) for Last 3 Years *as annual average
01	All Varieties of Rice	50000MT
02	Wheat Flour	10000MT
03	White Chistalline Cane Sugar	20000MT
04	Red Split Lentis	10000MT
05	Potatoes (Non Cold)	10000MT
06	Big Onion (Non Cold)	10000MT
07	Garlic	1000MT
08	Dry Chillies	1000MT
09.	Canned Fish	9000MT
10.	Dry Sprats	1000MT
11.	Chick Peas	2000MT
12.	Cowpea	1000MT
13.	Date Palms	1000MT

\* I have attached documentry evidence to the “**Registration Application Section (C 01)**” for total export quantity during last 3 years and 5 Years’ experience in essential commodity exports.

I have undestood that submitting false information or documents will result in rejecting my application and also my company will be blacklisted in Sri Lankafor Sri Lanka Government Tenders.

Regards,

(Company Name ) .....

( Authorised Person Name : .....

( Designation )..... ( Place Official Stamp)

( Signature ).....

Contact Number : .....

email : .....